



For ACA Individual Members Only
2010 SSHRC Travel Assistance Application

Funding assistance for travel to the 2010 ACA Conference & AGM in Halifax, NS, is provided through a contribution from the Social Sciences and Humanities Research Council of Canada (SSHRC). Please complete the eligibility section and review the Eligibility Exclusions below.

Name: _____ **ACA member ID:** _____

Mailing Address: _____

City: _____ **Prov:** _____ **Code:** _____

Phone: () _____ **Fax:** () _____ **E-mail:** _____

Applications received at the ACA office after April 23, 2010 will not be accepted

Travel Grant Application: Please complete in full & sign below:

To be eligible for travel assistance, I confirm that: (please check,)

- I am an individual ACA member in good standing for the 2010 membership year,
- I am a Canadian Citizen or permanent resident,
- My travel originates in Canada, and
- I will attend the full ACA conference and the ACA AGM (per the Official Attendee list).

Conference Participation information: (please check, response & enter date below)

I will attend ACA 2010 Conference as a: Speaker Commentator Chair Student Delegate

Application date: _____

Each applicant is encouraged to seek funding from other sources including his/her employer, & the regional / provincial / territorial archival organization. As the grant funds are limited, with many applications received, the maximum assistance per individual is limited to 50% of transportation costs. No application is automatically approved.

Mode of travel: air rail auto / shared Travel cost: actual fare or cost: _____

Less support received from other sources: (insert total of other financial assistance, if any) _____

Bursary Request (Expense minus Assistance) _____

I confirm that I meet the eligibility requirements and certify the information provided in this request to be true, complete and accurate. Signature: _____

Eligibility Exclusions: The following are precluded from applying for SSHRC travel assistance

- Workshop instructors or invited speakers who are supported through the general conference / association budget
- Honorary, complimentary or institutional members (any person representing an institutional member who is not an individual member) are excluded from eligibility.

Disbursement Criteria: (identified in order of priority, for each category)

- 35% of SSHRC grant is allocated to a) speakers and b) commentators
- 65% of SSHRC grant is allocated to a) session chairs, b) students and c) member-delegates

Grant Distribution Principles:

1. ACA members, and in particular student members are given priority in allocation of these funds
2. A maximum 50% of transportation costs only is allowed to any recipient, and only one recipient is eligible per shared vehicle (e.g. car or van)
3. Applicants traveling the greater distances / higher excursion fares¹ (within Canada) have higher priority
4. Individuals not funded under this program in the prior two years have higher priority
5. Applications must be received by the ACA on or before the April 23rd deadline
6. ACA will communicate by e-mail to notify applicants of the amount allocated

Questions: Please visit the web site or contact the ACA office by e-mail, fax or phone as listed above.

¹ ACA reserves the right to limit or decline support to any individual purchasing a full-fare economy or business class ticket, and encourages members to obtain discounted excursion fares.