



Association
of Canadian
Archivists

Exhibitor Application Form
Annual Conference Trade Show Exhibit Space for
June 7th & 8th, 2012
High Country Inn
Whitehorse, Yukon

This form can be completed onscreen then printed and sent to the ACA office by fax or mail, at the address shown above. Simply move your cursor over each input field and click to type or select a response.

Company / Organization: _____

Address: _____

City / Prov - State: _____ Code / Zip: _____

Telephone: _____ Fax: _____

E-mail: _____ Web site: _____

Our Firm's two representativesⁱ at the trade show are: (please enter names for identification badges)

First Name	Surname	title

Please those days you will be exhibiting

Thursday, June 7

Friday, June 8

Web URL for your archival product or service line: _____

Tag line or brief description of your archival products or services (max 15 words; text appears with your URL)

Please your service requirements:

Table & two chairs (included with the basic exhibitor fee)

Electrical outlet *

Internet or data connection *

Other: (please identify) * _____

Exhibitor Fee: \$750 per exhibit plus 5% GST; total with tax \$787.50; GST registration #106732688

Cancellation: A refund request must be received in writing no later than 60 days prior to the Opening Reception. A cancellation penalty of \$100.00 will be charged.

Payment Method: Please select your preferred method of payment: _____

a. Click Print and mail the completed form with your Cheque or Money Order payable to

Association of Canadian Archivists

b. Enter your credit card information, click Print and fax this form to ACA to pay by credit card:

Card Number: _____ Expiry date: ____/____

Signature: _____

Name of Card holder (print) _____

Exhibits registration deadline: April 30th, 2012 or once available exhibit spaces are sold.

ⁱ Additional representatives may be enrolled at a cost of \$100 per person for the 2-day trade show.

* Electrical & internet, receiving, shipping and storage may be subject to additional fees payable to the hotel.

Note: The ACA reserves the right to refuse any exhibit application deemed unsuitable for its conference