

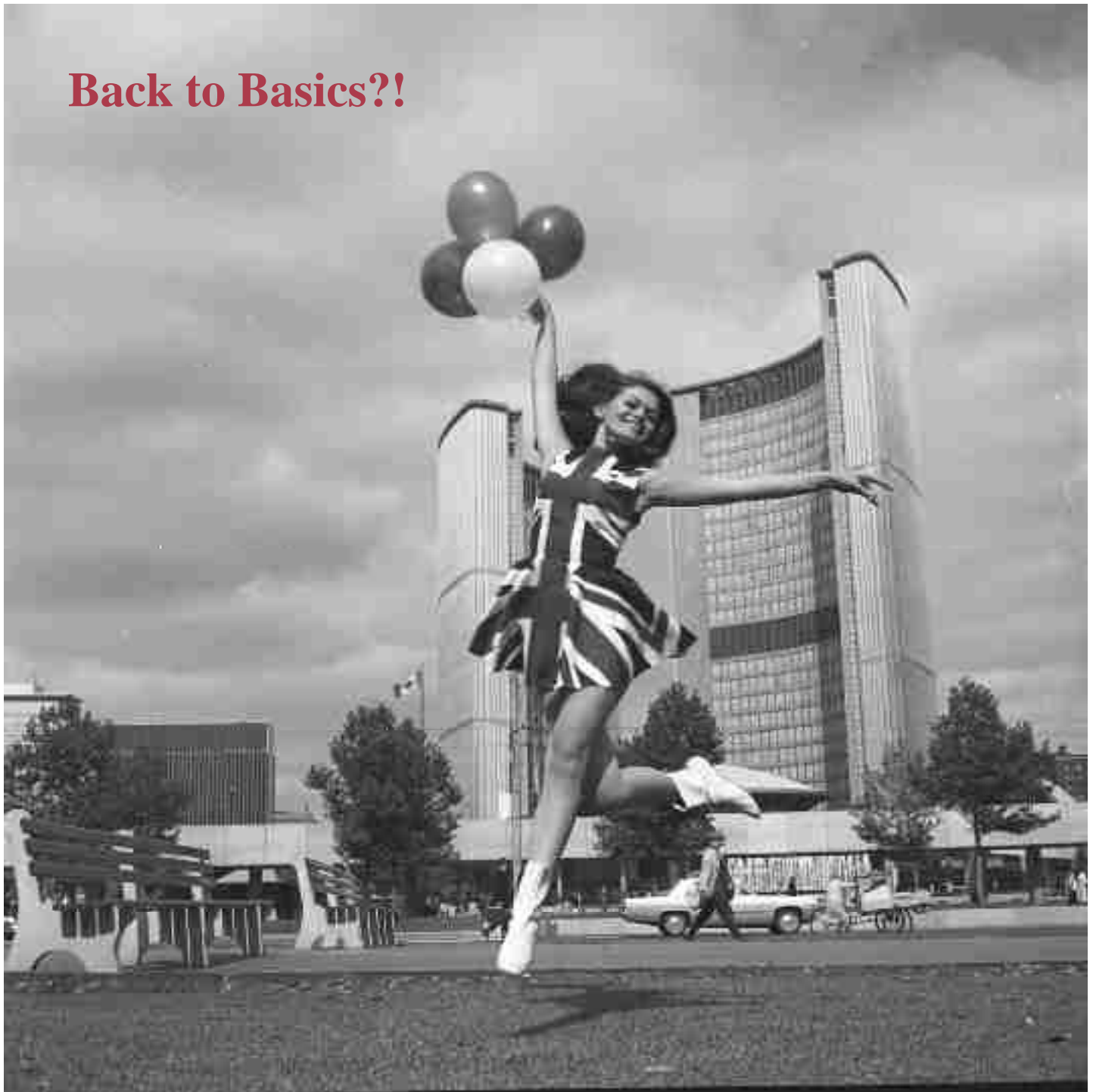


Association  
of Canadian  
Archivists

## 36th Annual Conference

Toronto, Ontario  
1 - 4 June, 2011

**Back to Basics?!**





*Walerstein's Ice Cream Parlour, ca. 1922, Ontario Jewish Archives, (photo #2533)  
Credit: ONTARIO JEWISH ARCHIVES*

## Table of Contents:

- Welcome Letters
  - President, Association of Canadian Archivists ..... 3
  - Prime Minister ..... 4
  - Premier of Ontario ..... 5
  - Committee Messages..... 6
  - Our Sponsors & Exhibitors..... 7
- Session Descriptions ..... 8
  - Thursday, June 2 ..... 8
  - Friday, June 3..... 14
  - Saturday, June 4..... 20
- Social Events ..... 24
- Pre - Conference Workshops ..... 26
- Conference Organisers ..... 28

Cover image: Miss British Motors in front of New City Hall, 6 October [after 1965]  
York University Libraries, Clara Thomas Archives & Special Collections, Toronto Telegram fonds, image no. ASC06614.

## Welcome Letters

### President, ACA

Dear archival colleagues

Welcome to “Back to Basics?!” - the Association of Canadian Archivists’ 36<sup>th</sup> Annual Conference in Toronto, Ontario, 1 - 4 June, 2011. I am glad that you could join us for what promises to be a thought-provoking conference program and memorable cultural experience.

ACA annual conferences are always the premiere event for archivists in Canada. Our conferences provide the best in professional development and an invaluable opportunity to network with archival colleagues from across Canada and around the world. 2011 is no exception.

The 2011 Conference Programme Committee, chaired by Heather Home, has put together an exceptional programme of twenty one concurrent sessions and four plenary sessions. Specific sessions will focus on basic and not so basic archival functions such as management, acquisition, arrangement and description, access, preservation, and outreach. Speakers are from Canada, Australia, Brazil, New Zealand, South Africa, Sweden, the United Kingdom, and the United States.

The Professional Learning Committee has complimented the conference programme by offering two pre-conference workshops - on archival facilities and on copyright in archives. Library Archives Canada is also conducting a workshop, Analog Preservation in Canada. If this still isn’t enough for you, you can share your ideas on IT related archival issues at The Archives and Technology Unconference (TAATU) 2011 on 1 June at the University of Toronto iSchool.

Toronto is also a fun setting for our conference. As we all know, Toronto is the Centre of the Universe (despite its terrible sports teams). And, the Host Committee, chaired by Karen Teeple, has planned wonderful social events that highlight what the city has to offer. These include the Welcome Gala opening reception at historic Trinity College, the always highly competitive ACA East-West Baseball Game at beautiful Trinity-Bellwoods Park, a walking tour of Kensington Market, and visits to various local archives.

Also, the ACA conference is your opportunity as an ACA member to shape the Association’s future. I urge all ACA members to attend the Members’ Input Session and the Annual General Meeting. The ACA Leadership Team welcomes and appreciates your input.

Finally, I extend my gratitude to our conference sponsors and to the many members who volunteered their time and expertise in making the 2011 Annual Conference in Toronto a success.

Here’s to all of you, to a successful conference, and to getting back to basics!

Yours sincerely,



Loryl MacDonald  
President, Association of Canadian Archivists



PRIME MINISTER / PREMIER MINISTRE

*I am pleased to extend my warmest greetings to everyone attending the 36th Conference of the Association of Canadian Archivists (ACA), being held this year in Toronto.*

*Human beings are natural collectors: we collect anything and everything under the sun. Most of us are amateurs in this realm, but the archivist is the professional, with serious responsibilities for ensuring the preservation and management of materials in diverse formats for present and future generations.*

*This annual conference brings together leading archivists from across Canada, the United States, and abroad to consider the challenges they face at a time when digital content is ubiquitous and social technologies pervade everyday life. I would like to commend the ACA for providing strong leadership in this rapidly changing environment. I am certain that delegates will make the most of the educational and networking opportunities available at this gathering and will come away from their deliberations inspired to put what they have learned into practice.*

*Please accept my best wishes for a most enjoyable and productive conference.*

*Je suis heureux de présenter mes salutations les plus chaleureuses à tous ceux et celles qui prennent part au 36e congrès annuel de l'Association canadienne des archivistes (ACA), à Toronto.*

*Il est dans la nature même des êtres humains de collectionner toutes choses possibles et imaginables. La majorité d'entre nous sommes des amateurs en la matière, mais les archivistes sont des professionnels, qui ont la grande responsabilité de préserver et de gérer des documents de divers formats pour les générations d'aujourd'hui et de demain.*

*Le congrès de cette année réunit d'éminents archivistes du Canada, des États-Unis et d'ailleurs, afin de discuter des défis à relever, à une époque où les contenus numériques sont omniprésents et les technologies de réseautage social envahissent notre quotidien. Je tiens à féliciter l'ACA d'assurer un solide leadership dans un environnement qui évolue rapidement. Il ne fait aucun doute que les participants tireront pleinement parti des occasions d'apprentissage et de réseautage qui leur seront offertes et qu'au terme de cette rencontre, ils seront prêts à mettre leurs nouvelles connaissances en pratique.*

*Je vous souhaite un congrès des plus agréables et fructueux.*



*The Rt. Hon. Stephen Harper, P.C., M.P.  
Le très honorable Stephen Harper, c.p., député  
OTTAWA 2011*



Premier of Ontario - Premier ministre de l'Ontario

June 1 – 4, 2011

### **A PERSONAL MESSAGE FROM THE PREMIER**

On behalf of the Government of Ontario, I am delighted to extend warm greetings to everyone attending the 36th conference of the Association of Canadian Archivists.

As the repositories of Canada's documentary heritage, the nation's archives — of all sizes and specializations — play a vital role in the preservation of our past. My colleagues and I in the Ontario government recognize and value the work of archivists in reflecting the lives of Canadians so that the legacy of our citizens and communities will not be forgotten.

I am pleased that the association has chosen Toronto as the host of this year's event. If this is your first time in Toronto or if you are a returning visitor — welcome to the provincial capital! I hope you find the time to enjoy some of the outstanding attractions and unique events the city and surrounding area have to offer.

Please accept my sincere best wishes for an informative and enjoyable conference.

Du 1er au 4 juin 2011

### **MESSAGE DU PREMIER MINISTRE DE L'ONTARIO**

Au nom du gouvernement de l'Ontario, j'aimerais transmettre mes plus chaleureuses salutations aux participants et participantes au 36e congrès de l'Association canadienne des archivistes.

Dépositaires du patrimoine documentaire du Canada, les archives de la nation — de toute grandeur et de toute spécialisation — jouent un rôle clé comme gardiennes de la mémoire de notre société. Mes collègues du gouvernement de l'Ontario et moi reconnaissons et apprécions le travail des archivistes qui font en sorte que la vie de nos citoyens et citoyennes et de nos collectivités de même que leur héritage ne sont pas oubliés.

Je me réjouis que l'association ait choisi Toronto pour accueillir l'événement de cette année. À tous ceux et celles dont c'est la première visite à Toronto, ou qui y reviennent : « Bienvenue dans la capitale provinciale! »! J'espère que vous trouverez le temps de tirer avantage de ce que la ville et ses environs ont de plus beau à vous offrir.

Je vous souhaite un congrès agréable et instructif.



**Dalton McGuinty**  
Premier of Ontario - Premier ministre de l'Ontario

## Program & Host Committee Messages

### Program Committee:

Welcome to the 2011 ACA Conference *Back To Basics?*

Thanks to all who submitted proposals for papers and sessions this year. We received an overwhelming number of submissions and wish to thank everyone who took the time to submit. Without the input of individual members such as you, we would not be able to present such a high quality program.

The *Back to Basics?* theme for this year was chosen in hopes that we will examine the core functions and theoretical underpinnings of the work that archivists undertake in order to understand how they are holding up in the face of changing technologies, a changing user and donor base, and the increased demands on shrinking budgets. I hope that over the next few days we will have the chance to examine some of the historical precedents of our profession in light of current archival practices. The Committee hopes to enliven discussion and spark conversations about the intersection of theory and methodology in the current landscape.

On behalf of the Program Committee, all members of which I wish to thank profusely for their hard work, I hope you find the Toronto conference both enjoyable and engaging.

Heather Home, 2011 Program Chair

### Host Committee:

The Host Committee is delighted to welcome ACA delegates to Toronto for the 2011 ACA Annual Conference.

Committee members from the Archives of Ontario, the Ontario Jewish Archives, Clara Thomas Archives at York University, Trinity College Archives, the YMCA Archives, the City of Toronto Archives and University of Toronto ischool students have all contributed to the planning of a wide range of social events and suggestions for activities to make your visit to Toronto a rewarding and memorable time.

Discover the City's rich cultural diversity, explore the downtown and surrounding neighbourhoods and take in local architectural attractions. Toronto offers something for everyone – experience the local markets, self-guided walking tours, heritage sites or take a ferry to Toronto Island. If time permits, consider taking in some day trips outside of Toronto that might include the Stratford Festival theatre, the Niagara Wine Region or the McMichael Art Gallery.

We appreciate the support of the ACA executive and staff in developing our local arrangements program and on behalf of the Host committee, I hope you enjoy your time in Toronto.

Karen Teeple, Chair, 2011 Host Committee

## Our Sponsors

- Archives of Ontario
- Scotiabank Group
- Ancestry.ca
- Carr McLean
- Digital Curation Institute (DCI) and Faculty of Information, University of Toronto
- Archives Society of Alberta
- Canadian Council of Archives
- City of Ottawa
- Provincial Archives of Alberta
- Royal BC Museum and Archives
- Minisis Inc
- Saskatchewan Archives Board
- Saskatchewan Council for Archives and Archivists
- Yukon Archives
- Nunuvut Archives
- Stephen Bulger Gallery
- Artefactual
- Carroll & Associates
- The Rooms, Provincial Archives Division
- Archives of Manitoba
- Nova Scotia Archives

## Our Exhibitors

- Ancestry.ca
- Andornot
- Belfor
- Brodart Co.
- Carr McLean Ltd.
- Cuadra
- Eloquent Systems Inc.
- imerge Consulting
- Minisis Inc.
- Preservation Technologies Canada
- Ristech
- Spacesaver Solutions Inc.
- STiL Design
- Strone

*Thank you!*



*Image of audience applauding a performance, Mariposa Folk Festival at Innis Lake, 08 August 1966  
York University Libraries, Clara Thomas Archives & Special Collections, Toronto Telegram fonds, image ASC05680*

## Session Descriptions

Thursday, June 2, 2011

9:00 am - 10:00 am

### 1. Opening Keynote: Terry Eastwood, Professor Emeritus

**Location:** Churchill Ballroom

**Chair:** Luciana Duranti, School of Library, Archival and Information Studies, University of British Columbia

**Speaker:** Terry Eastwood, Professor Emeritus, School of Library, Archival and Information Studies, University of British Columbia

**Description:** If, as recent constructivist thinking suggests, archival practice is an interpretive social practice, what, if anything, lies at the base of that practice? Are there concepts sufficiently well understood and well accepted to give practice a firm footing?

*Generously supported by the Archives of Ontario*

10:00-10:30 am

### Exhibits and Refreshment break

**Location:** Mountbatten Salon

*Sponsored by the Archives Society of Alberta*

10:30 am - 12:00 pm

### 2a. Reaching Out to Canadian Society – a Roundtable

**Location:** Scott Room, Delta Chelsea

**Chair:** Katy Lalonde, Archives of Ontario

**Speakers:**

- Rob Fisher, Library and Archives Canada
- Jonathan Lainey, Library and Archives Canada
- Leah Sander, Library and Archives Canada
- Christine Bouroliias, Archives of Ontario

**Description:** Documentation Strategies are a widely-accepted practice in the archival community today, but the term is understood in a variety of ways. Whatever the form of a documentation strategy, however, its overall purpose is to create a planned approach to acquisition. Whether they are embarking on multi-institutional projects to document a specific sector of societal activity, or creating a single-institution program to document the breadth of the institutional mandate, archivists have long known the value of researching records-creating activity and defining strategic objectives for collections development. What shape are documentation strategies taking in the 21st century? Increasingly, archivists are stepping beyond the bounds of simple institutional acquisition strategies to a more holistic, less custodial approach to the records-creating environment.

With a mandate to document Canadian society, archivists at Library and Archives Canada are incorporating outreach to creator communities as an essential component of their acquisition strategies at the program level. Archivists at other archives, such as the Archives of Ontario, similarly are discovering that a more flexible approach to documentation strategies is required to respond to rapid change.

Through brief presentations, the round-table will discuss the development of innovative approaches in documentation strategies at LAC and the AO and then invite the audience to participate in sharing their experiences with documentation strategies and to comment on the formal presentations. In the spirit of “back to basics”, the round-table will focus on real problems and practical solutions rather than blue-sky dreaming.

*Generously sponsored by the Stephen Bulger Gallery*



*John Lennon at the kitchen table in Ronnie Hawkins' house, 18 December 1969. York University Libraries, Clara Thomas Archives & Special Collections, Toronto Telegram fonds, image ASC00910*



10:30 am - 12:00 pm

**2b. Pimp my finding aid****Location:** Carlyle Room, Delta Chelsea

Traditional

**Chair:** Sarah Romkey, University of British Columbia**Speakers:**

- Jennifer Douglas, University of Toronto, The analyst in the archive: original order and writers' records
- Emily Monks-Leeson, Towards a Collaborative Theory of Archives: Expanding the Contextualities of the Fonds
- Jenny Bunn, University College London, Life on the Edge: New adventures in archival description

**Description:** Drawing on both interviews and archival research, Jennifer Douglas will focus specifically on the principle of respect for original order and its interpretation and application in the context of writers' archives. In so doing, the paper will identify several largely unexamined assumptions that underpin recent discussions in the archival literature on writers' archives specifically, and on personal archives more generally, and will point to gaps in our understanding of – and deficiencies in our ability to articulate – both the meaning and the significance of original order. Without rejecting the principle of respect for original order, the paper nevertheless concludes with a warning against exaggerated claims and a call to accept and admit the archivist's limited point of view of the 'true' or 'real' nature of a fonds and the arrangement of its parts.

Monks-Leeson will present on a collaborative theory of archives, which builds on a methodological and epistemological focus on the nature of origins shared by literary and archival theories, aims to challenge archivists' understanding of the contexts from which records originate. Literary collaboration theory suggests that many texts considered to be the work of a single author are, in fact, the product of multiple authors. A collaborative theory of archives, in turn, moves records' provenance toward greater complexity and variety by enabling archivists to identify and depict networks of shared and collaborative record creation without dismantling the fonds as a central organizing principle. By examining finding aids and descriptive practices and suggesting specific ways that creators can be better represented in existing descriptive standards, this paper presents an alternate means of viewing records' origins. It will suggest, ultimately, how archival description can accommodate and reveal collaboration to more accurately reflect the circumstances of records' creation.

Prompted by a desire to make sense of a practice fervently believed it, but increasingly hard to explain in the rapidly changing twenty first century environment, Jenny Bunn undertook a doctoral study to look again at the seemingly simple question 'what is archival description'? Answering that question led to some surprising places, such as the fields of general systems theory and cybernetics, but it also led, full circle, back to the idea of the organic whole that started it all off in the first place. Bunn's paper will outline the journey taken, which has led to the idea that archival description is not just a practice undertaken by archivists, but also a way of looking at the world from the uncomfortable position of balancing on a knife's edge and of both keeping open and trying to close the tension between independence and contingency that lies at the core of identity.



*Image of five women taking part in the archery contest at the CNE left to right: Florence MacMillan, Moira Matthews, Julie Dewart, Mrs. Frank Hill and Olive H. Bescoe., September 1931 York University Libraries, Clara Thomas Archives & Special Collections, Toronto Telegram fonds, image no. ASC06908.*

## 10:30 am - 12:00 pm

### 2c. Notes from the Front Lines: New Approaches to Managing and Preserving electronic records and data

**Location:** Wren Room, Delta Chelsea

Panel

**Chair:** Heather Pitcher, Canadian Museum for Human Rights Archives

**Speakers:**

- Lois Enns, City of Surrey, Seventeen Years in 60 Days: Migrating Shared Drive Records to an ECM
- Charles Levi, Archives of Ontario, Five hundred 5.25 discs and one (finicky) machine – a report on a legacy e-records pilot project at the Archives of Ontario
- Peter Van Garderen, Artefactual Systems Inc., Archival processing in the digital world: lessons learned from the Archivemata project

**Description:** Electronic records and data present significant challenges to archival institutions, and to archival theory. This panel was organized by the ACA's Special Interest Section on Electronic Records (SISER) to look at some of the work involved in acquiring and managing electronic records. Unstructured electronic records stored on shared drives, in addition to being very common, pose significant challenges as they are migrated into a structured environment. Our first speaker presents one possible solution for the migration and management of shared-drive records. The second speaker addresses the challenges of accessing, appraising and archiving records stored in obsolete digital formats on obsolete magnetic media. The final speaker will report on recent digital preservation projects that make use of Archivemata, a comprehensive open-source digital preservation system.

## Noon to 1:30 pm

**Buffet lunch:** *(included for pre-registered delegates)* in Churchill Ballroom

*Sponsored by Scotiabank Group*

## 12:30 pm

### ICA Update

**Location:** Wren Room

**Chair:** Bryan Corbett, Coordinator, North American Archives Network of North America (NAANICA)

**Speakers:**

- Marion Beyea, Chair, ICA Committee on Standards and Best Practices
- Patricia Whately, Secretary, ICA Section of University and Research Centre Archives
- Margaret Kenna, ICA Deputy Secretary 2012 Congress, Brisbane, Australia

## 1:30 pm - 3:00 pm

### 3a. Archives Confidential

**Location:** Wren room, Delta Chelsea

Traditional

**Chair:** Scott Goodine, Archives of Manitoba

**Speakers:**

- Raymond Frogner, University of Alberta, Tenure, Tantrums, and Tiaras -- Managing the Records of University Professors
- Loryl MacDonald, University of Toronto, From the Psychiatrist's Couch to the Archival Box and Back Again
- Lisa T. Goodyear, Library and Archives Canada, Making private archives available on a thin red line

**Description:** "From the Psychiatrist's Couch to the Archival Box and Back Again" describes the University of Toronto Archives' acquisition of the records of Dr. C. B. Farrar, one of the founders of early modern Canadian psychiatry. In this presentation, Loryl MacDonald will discuss how U. of T. archivists' responded to the particular challenges posed by this acquisition and will outline practical lessons learned from the experience. After all, not all acquisitions should cause a visit to the psychiatrist's couch.

In "Tenure, Tantrums, and Tiaras -- Managing the Records of University Professors", Raymond Frogner notes that the context of records creation fundamentally directs our basic archival activities. There is a similar archival adage for the context of the donation. Particularly in the process of private records acquisition, there exists a unique dialogue of reconciliation and accommodation framed in the archives administrative and legislative environment. From a set of acquisition priorities to the arrangement, description and access of the private material there is a negotiated relationship that can directly impact on our archival activities. Through a series of anecdotes, faithfully anonymous, the speaker will demonstrate how the personal becomes procedural: the manifold challenges of acquiring, accessioning and making accessible the private records of university professors.

Lisa Goodyear will discuss the impact of Access to Information Act on private records held by LAC. Without going so far as to call it a "mass panic", this legislation created a small revolution at LAC, a shift in the way we conceive of access to private archives. This is especially true for access to political archives, including ministerial records which often straddle a thin red line between private and government records. Indeed, ATIP legislation has pushed archivists to progressively move away from the traditional method of negotiation with donors and towards guidelines that will ensure consistent access. Currently, the Supreme Court of Canada is reevaluating criteria for determining whether records in a minister's office are considered to be under the control of a government institution: access is a live issue! This presentation will examine these issues and present LAC's current approach, focusing on political archives in particular as a case study.

## 1:30 pm - 3:00 pm

### 3b. What is New is Old Again

**Location:** Carlyle Room, Delta Chelsea  
Traditional

**Chair:** Joanna Andow, University of New Brunswick

**Speakers:**

- Deirdre Bryden, Queen's University Archives, Scavenging for Records: acquiring electronic records in the future using acquisition methods from the past
- Glenn Dingwall, City of Vancouver Archives, Some Sticky Bits: Appraisal in the Digital Environment
- Jane Zhang, Simmons College, Boston, Original Order in Digital Archives: Definitions, Purposes, and Representations

**Description:** Deirdre Bryden's paper will explore the problematic acquisition issues of electronic records at Queen's University, and will also address the question: should the archivists be resigned to their scavenger fate or is there a way to change this reality?



Trinity (Anglican) College [ca. 1925] Ministry of Education Archives of Ontario,  
Item Ref: COT-15, Digital Image Number 10012484.jpg, Reference Code RG 2-27

Glenn Dingwall's paper seeks to explore the role of appraisal in the digital environment. What are the responses to these and similar arguments? Is it appropriate to dismiss them, because appraisal theory exists independent of physical forms and formats, or does the nature of the digital environment have tangible consequences for the function and execution of archival appraisal? If so, what are those consequences.

For the past two years, Jane Zhang has conducted a multiple case study research to investigate the validity of the principle of original order in the organization and representation of digital archives. The investigation focuses on the three aspects of original order, i.e., its definitions, purposes, and representations, to address three research questions: What defines original order in digital environments? What value does original order contribute to digital archives? What role does original order play in digital archival representation? Zhang presents the findings of the research and discusses their theoretical and practical implications.

**1:30 pm - 3:00 pm****3c. Preservation and the Total Archives in the Age of E-records****Location:** Scott Room, Delta Chelsea

Traditional

**Chair:** Marion Beyea, Provincial Archives of New Brunswick**Speakers:**

- Ala Rekrut, Archives of Manitoba, Archival Preservation and the Preservation of Archival Value
- Greg Hill, Canadian Conservation Institute
- Rosaleen Hill, Canadian Council of Archives

**Description:** This session will consider archival preservation: where we are, where we are going, and what we might need to get there. Ala Rekrut, Manager of Preservation Services at the Archives of Manitoba, will speak to the theoretical and practical basis for current preservation practice. Greg Hill, Senior Conservator - Archival Materials and Photographs at the Canadian Conservation Institute will discuss the evolution in preservation activities and the roles of archival conservators in Canadian archives. Rosaleen Hill, Chair of the CCA Preservation Committee, will consider digital preservation and the changing roles, needs and knowledge/training gap that exists for both archival conservators and archivists. Attendees and speakers will reflect on what “preservation” means today, and how we might effectively address the ever-increasing volume of records for preservation, the ever-increasing variety and ongoing evolution of record-making and record-keeping technologies, and the increasing rate of obsolescence of some formats.

**3:00 pm - 5:00 pm****Exhibit Demos & Poster Session****Location:** Mountbatten Salon

**Description:** Visit with our exhibitors at the Trade Show and view the poster session materials and submissions. Light refreshments will be available, along with a cash bar.

**Poster participants:**

- Namdo Cho:  
Ensuring Trustworthiness in Electronic Records Exchange: A Case of Trusted Third Party Repository (TTPR) TTPR contributes to current archives and records management in several ways by reducing storage costs and records management costs, and producing value added services for end-users.
- Richard McKibbin  
The Archives of the Beats This poster will highlight collections of the Beat Poets and discuss their importance as documentation of a counterculture movement that provoked significant social change.
- Raegan Swanson and Sheena Stemler  
Promoting archives at the ischool: Outreach Adventures of an ACA student chapter. This poster outlines events the U of T ACA student chapter offered during the 2010-11 academic year and some challenges it faced building involvement in the faculty.
- Rene Georgopolis  
Progressive Librarians Guild Edmonton Chapter. The Progressive Librarians Guild (PLG) Edmonton chapter will present the significance of the PLG Edmonton Chapter as well as its projects during a poster session.
- Shiri Alon and Da Lei  
Demystifying the hospital archive: discovering the collection at the JGH Archives  
The poster is aimed to demystify the confusion between a hospital archive and medical records with examples of the holdings from the Jewish General Hospital Archives.
- Charlotte Woodley and Leslie Webb  
Telling our Story  
Archives Online, a descriptive database launched in March tells the story of the Region of Waterloo Archives using series-based description in a municipal setting.
- Erika Heesen  
Preserving our past for our future: Establishing the Leeds and the Thousand Islands Archives  
This poster will share the experiences of Leeds and the Thousand Islands Archives in creating an archival program in partnership and in a rural area.

- Crystal Williamson  
Implementing Archival Programs in Health Regulatory Agencies: The College of Physicians and Surgeons of Ontario  
This poster will highlight the importance of establishing archival programs at the CPSO and will illustrate the development of the CPSO Archives. The poster will discuss issues of retention, appraisal and accessibility as well as look at some of the challenges and benefits in preserving health regulatory records.
- Lisa Snider  
Making Archival Web Sites Accessible for People with Disabilities  
Learn about the importance of accessibility and the twelve recommendations for creating universally accessible web sites in today's challenging times.
- Harrison Inefuku  
Acquisition for Representation?: University Archival Repositories in South Africa  
This poster communicates the findings of a directed research project studying the role of university archival repositories in documenting South African society.
- Ed Atkinson  
The Land is My Mother: Why Would I Change My Mother's Name  
This poster will show the application of historic documentation by way of graphic, textual and map archives, to demonstrate the evolution of Inuit geographic names in the south-eastern Qikiqtaaluk (Baffin) region.
- Nicholas Richbell  
Barriers to Access in Archives : What legal and ethical hurdles must the archivist overcome to provide access to information?  
Highlighting the legal and ethical issues archivists must face to provide access.

*Poster Presentations supported by Minisis Inc.*

### 3:15 pm - 4:30 pm

#### **ACA Members Input Session**

**Location:** Wren Room

**Chair:** Loryl MacDonald, President

**Description:** An opportunity for all ACA members to address the ACA Board, Chairs & staff. Voice your thoughts and opinions on what ACA is doing right and what needs to be improved. ACA is only as strong as its membership; this is your chance to get involved. All are welcome.

Topics under discussion will include the proposed Schedule of Member Fees, 2012 - 2016



*Image TJ04-026, Tourism Toronto*

## Friday, June 3, 2011

9:00 am - 10:00 am

### 4. Challenging the fundamentals: Considering the Future of the Canadian Archival System

**Location:** Churchill Ballroom

**Chair:** Dr. Tom Nesmith, University of Manitoba

**Speaker:** Dr. Laura Millar

**Description:** A fundamental assumption underpinning Canadian archival practice is the existence of a “Canadian archival system.” In theory, this network of archival repositories and professional associations is intended to support a coordinated approach to the management of the nation’s documentary heritage. Over more than quarter century, this archival system, an outgrowth of the Canadian philosophy of “total archives,” has supported the development of descriptive standards, conservation and training programs, and web-based dissemination tools. The archival system has been accepted as a basic component of archival enterprise in Canada and is held up as a model for the rest of the world.

In this presentation, Laura Millar will offer a critical evaluation of the current state and future potential of this archival system. Is the system still viable, given the dramatically new and different environment in which archival materials are created and archival institutions operate? What is the best model for archival coordination and collaboration in an era dominated by electronic technologies, social networking tools, user-generated content, and challenges to access and privacy? What should be the priorities for archival development in an age of integration and convergence, as libraries, archives, and museums are merging their operations and holdings into one-stop shopping venues for information and heritage resources?

Drawing on her current research into total archives and the Canadian archival system, Laura will challenge current assumptions, question the continued validity of traditional approaches, and encourage new directions for action in next decades of the 21st century.

*Generously sponsored by Digital Curation Institute (DCI) and Faculty of Information, University of Toronto*



*Two women outside a home on Toronto Island scheduled for demolition, 22 September 1964 York University Libraries, Clara Thomas Archives & Special Collections, Toronto Telegram fonds, image no. ASC00563.*

10:00-10:30 am

### Exhibits and Refreshment break

**Location:** Mountbatten Salon

*Sponsored by Scotiabank Group and Canadian Council of Archives*

10:30 am - 12:00 pm

### 5a. New Voices New Ideas

**Location:** Carlyle Room, Delta Chelsea  
Traditional

**Chair:** Kate Guay, NWT Archives

**Speakers:**

- Lisa Snider, University of British Columbia, Making Archival Websites Accessible for People with Disabilities
- François Dansereau, McGill University, Archival silences ‘tackled’: a challenge to the traditional archival portrait
- Lindsay Chick, Faculty of Information, U of T, The Concept of a ‘Record’ in Web 2.0 Environments

**Description:** This session features fresh perspectives on issues facing the profession from students in archival studies programs.

Lisa Snider will present strategies for making archival websites accessible for people with disabilities. François Dansereau will address archival silences and suggest new ways to look at the archives. Lindsay Chick will discuss how the record can be defined and better understood in Web 2.0 environments.

## 10:30 am - 12:00 pm

### 5b. It's a Blog. So What?

**Location:** Wren Room

Roundtable

**Chair:** Seamus Ross, Faculty of Information, University of Toronto

**Speakers:**

- Heather MacNeil, Faculty of Information, University of Toronto
- Fiorella Foscarini, Faculty of Information, University of Toronto
- Gillian Oliver, Victoria University of Wellington
- Alexander Mehler, Bielefeld University, Germany
- Yunhyong Kim, Robert Gordon University, Scotland

**Description:** The aim of this session is to suggest the addition of the genre concept to the archivist's toolbox. Advances in archival theory since the late twentieth century have been motivated largely by the need to develop strategies to manage the exponentially increasing volumes of digital records.

Given today's advances in technological capabilities we suggest it is time to revisit some notions that may not have been considered because of their seeming lack of applicability in a world where manual approaches were the only option. Genres are socially recognised patterns of communication thus range from text messages to multi-media presentations. Genres reflect the traditions of their production, creation and use and can therefore contribute much in terms of contextual richness that might otherwise be missing. We explain the concept of genre and explore its applicability to archival concepts and methods, and relevance for the long term preservation and representation of digital information.

## 10:30 am - 12:00 pm

### 5c. The Tangible and the Intangible

**Location:** Scott Room, Delta Chelsea

Traditional

**Chair:** Raymond Frogner, University of Alberta

**Speakers:**

- Anne Lindsay, University of Manitoba, Archives and Justice: Willard Ireland and Aboriginal Rights in Canada
- Creighton Barrett, Dalhousie University, Provenance of intangible cultural heritage
- Teague Schneider, IsumaTV, The Future of Indigenous Archives: Opportunities of archival access in an information society

**Description:** To date, little has been written about the life and career of archivist, Willard Ernest Ireland (1914-1979) and the influence of his career not just in preserving history, but in actually making it. Anne Lindsay's paper will examine Ireland's life, and his long-standing career as British Columbia's provincial archivist from 1940 to 1974, focusing on his key contributions to two twentieth century legal cases; *Regina v. White and Bob* and *Calder v. The Attorney General of British Columbia*, which were critical in establishing the legal basis for Indigenous rights in Canada.

Archival folklore collections require a broader conceptualization of provenance, one that accounts for the context of the documenter, the context of the tradition bearers, and the context of the traditions themselves. This would allow archives to treat intangible cultural heritage materials in a way that allows for more meaningful connections to be built between collections without compromising the integrity of the various contributors to each collection. Creighton Barrett's paper will explore these concepts and discuss the theoretical and practical challenges presented by treating collections that document intangible cultural heritage with traditional principles of provenance.

Teague Schneider's paper endeavors to analyze the concept of cultural ownership when it comes to indigenous cultural heritage in an information/network society. The aims and implications of this analysis are to further develop a dialogue between moving image archivists, indigenous groups and knowledges, and the interested publics of indigenous media, including but not limited to indigenous user communities, in order to make use of the current paradigm of sharing and collaboration to benefit wider and more culturally/epistemologically sensitive access to indigenous collections.

## Noon to 2:00 pm

### **ACA Awards lunch:**

*(included for pre-registered delegates)*

**Location:** Churchill Ballroom

*Sponsored by Ancestry.ca*

## 2:00 pm - 3:30 pm

### **6a. Collecting in Canada: an historical perspective**

**Location:** Carlyle Room

Traditional

**Chair:** Jonathan Dorey, McGill University

#### **Speakers:**

- Paulette Dozois, Library and Archives Canada
- Anna Shumilak, University of Manitoba
- Edward P. Soye, University of Toronto/Royal Military College, To Procure and Preserve: Arthur Doughty and Canadian War Trophies, 1915-1935

**Description:** The three papers in this session describe part of Canadian record keeping and collecting history focusing on the late 19th and early 20th centuries - highlighting the historical precedents found in the current Canadian archival scene. Paulette Dozois will discuss the efforts of Sir Joseph Pope, an early Canadian civil servant who, in the 1890's, recognized the deplorable state of the federal government's record-keeping environment. Throughout his long career he continuously pressed and goaded the nation's political and civil leaders to rectify the situation. He was also one of the very first Canadians to push for the creation of a National Archives and was instrumental in the appointment of Sir Arthur Doughty.

Anna Shumilak will discuss Canada's role in the signing of the Locarno Treaties, initiated and guaranteed by Great Britain to define the western borderlands of Germany, France and Belgium. The paper will consider the impact of this decision on the evolution of a Canadian system of Foreign Affairs. More specifically, the paper will look at how this early step toward greater autonomy affected Canada's response to information management and recordkeeping within the diplomatic sphere.

Edward P. Soye will discuss the instrumental role of Sir Arthur Doughty to collect and preserve primary sources during the inter-war period. As Director of War Trophies, Doughty initiated and oversaw a widespread program to acquire items that, in conjunction with traditional archival materials such as documents, photographs and war art, helped form a comprehensive record of Canada's contribution to the war.

## 2:00 pm - 3:30 pm

### **6b. MPLP: What it is, What it isn't, Where it's at**

**Location:** Wren Room, Delta Chelsea

Panel

**Chair:** Fred Farrell, Provincial Archives of New Brunswick

#### **Speakers:**

- Mark Greene, American Heritage Center, University of Wyoming
- Dennis Meissner, Minnesota Historical Society

**Description:** In 2003, Mark Greene (American Heritage Center, University of Wyoming) and Dennis Meissner (Minnesota Historical Society) were awarded a National Archives' Research Fellowship to study manuscript and archives processing expectations and backlogs in U.S. repositories and to recommend changes to existing practices. That research led to an article in the *American Archivist*, "More Product, Less Process: Revamping Traditional Archival Processing." The uptake of the MPLP recommendations has been notable among managers as well as processing and reference archivists, and many repositories claimed significant benefits in reducing backlogs, achieving positive user outcomes, and increasing their credibility with donors and resource allocators. Several articles have appeared in the literature, many sessions have occurred at archives and library conferences, and SAA created a workshop series to assist adopters. At the same time, we have seen MPLP extend its reach beyond processing archives and manuscripts, as librarians, digital collection managers,



and electronic records archivists seek to apply at least its more general approach and principles to managing their materials more efficiently. On the other hand, other archivists have criticized it on several counts, most persistently that it increases the burden on researchers and reference archivists; it exacerbates third-party privacy vulnerabilities; and it results in a loss of item-level intellectual control.

In this session, Greene and Meissner will explain the core ideas of MPLP, assess its application over the past five years, suggest its future application in other areas of cultural materials management, and directly engage the audience in a frank discussion of the topic.

## 2:00 pm - 3:30 pm

### 6c. EAC-CPF and Social Networks

**Location:** Scott Room, Delta Chelsea

Traditional

**Moderator/Chair:** Wendy Duff, Faculty of Information, University of Toronto

**Speakers:**

- Katherine M. Wisser, Simmons College, Boston
- Daniel Pitti, Institute for Advanced Technologies in the Humanities, University of Virginia

**Description:** Encoded Archival Context – Corporate bodies, persons and families (EAC-CPF) is an emerging international standard for the contextual description of entities related to archival materials and other resources, and consists of an array of contextual components, including name and descriptive components. The standard also offers the ability to specify relationships to other entities, functions, and resources. This session will provide an overview of the standard and focus on two research projects exploring the possibilities of relationships. The first presents an interim report on the Social Networks and Archival Context (SNAC) Project. The SNAC Project uses advanced technology to separate descriptions of people from descriptions of their records and to interrelate them in compelling and evocative ways. The project derives EAC-CPF records from EAD-encoded finding aids for record creators and other entities that co-occur in the archival description. The resulting EAC-CPF records are matched against one another and against NACO/LCNAF, ULAN, and VIAF authority records. A prototype public access and historical resource system based on these EAC-CPF records will be shown. The second project examines the meaningfulness of relationships in light of existing archival description. The project employs archival finding aids, authority records and related biographical material to examine the relationship structures that are found in archival description as well as those missing from these descriptions. Using a small sample of American literary figures, the project uses social network analysis to not only document connections but to examine their usefulness. The project will suggest issues to be addressed in recommendations for descriptive standards in relation to EAC-CPF.

## 3:30 - 4:00 pm

### Exhibits and Refreshment break

**Location:** Mountbatten Salon

## 4:00 pm - 5:30 pm

### 7a. Oddities in the Archives: The Dark Secret of Archival Repositories

**Location:** Scott Room

Panel

**Chair:** Lara Wilson, University of Victoria

**Speakers:**

- Ellen Scheinberg, Archives of Ontario
- Debbie Shocter, JAHSENA
- Michael Gourlie, Archives Society of Alberta

**Description:** Despite the fact that most archives have formal collection policies in place, many end up acquiring items that are not only non-archival, but range from the bizarre to the ridiculous. For instance, some Canadian repositories have fish-

ing lures in their holdings along with stuffed birds, human hair, sporting equipment as well as other odd artifacts. These artifacts may have been donated to the institution decades ago before they had any policies in place or recently foisted on staff by a donor intent on having all of his or her treasures preserved by their institution intact.

Considering the fact that most archives are not mandated to collect artifacts and typically return items to donors when they do not mesh with the mandate of the archives or the core functions within the fonds, why do so many institutions hang onto these questionable items that take up valuable space, possess little archival value and are unlikely to be used in future exhibitions that they may mount?

This panel will discuss some of the questionable treasures that they have been saddled with over the years and describe how they ended up with them and whether they are likely to de-accession any of these items in the future.

## 4:00 pm - 5:30 pm

### 7b. Theoretical Perspectives

**Location:** Carlyle Room, Delta Chelsea  
Traditional

**Chair:** Adam Birrell, Archives of Ontario

**Speakers:**

- Natalia Tognoli and Jose Guimaraes, Universidade Estadual Paulista, São Paulo , Integrated Archival Science, Post-modern Archival Science and Contemporary Diplomatics: dialogic perspectives for archival knowle
- Lisa Hooper, Howard-Tilton Memorial Library, Looking Out to See Within: Finding Archival Insights in the Works of Lyotard, Benjamin, and Freire.
- Stuart Clarkson, City of Ottawa Archives, Functions, Hierarchies, and Archival Records: Steps Toward Methodological Improvement

**Description:** Tognoli and Guimaraes will discuss the influence of three Canadian approaches: the Integrated Archival Science enunciated by the Québec school; Functional Archival Science or Postmodern Archival Science, enunciated by Terry Cook; and Contemporary Diplomatics, which, first enunciated in Italy by Paola Carucci, was later developed and reformulated at the University of British Columbia by Luciana Duranti, on the building of a global archival thought, and the ways in which the dialogue among them can contribute to the emergence of a Contemporary Archival Science.

Lisa Hooper's paper will examine three thinkers whose work speaks directly to three core functions of the archival profession, namely: Jean-François Lyotard as relates to collection development; Walter Benjamin and his views significant to representation and reproduction (i.e. description and access); and Paulo Freire's work in critical pedagogy in terms of archival outreach and educational programming. This paper proposes no new theory to be adopted out of hand, but rather merely seeks to pass these three figures in review for the archival community to take up in the broader dialogue.

Stuart Clarkson will examine functions, hierarchies and the archival record. Functionalism has progressed since the 1950s, yet the functional analysis supporting appraisal strategies remains entrenched in the structural functionalist ideas of that era, despite recurring problems in implementation. More recent ideas from systems theory and hierarchy theory, especially those of functional sociologist Niklas Luhmann, can provide new ways of looking at this popular yet inconsistent methodology that might yield better results.

4:00 pm - 5:30 pm

### 7c. Round Peg, Square Hole

**Location:** Wren Room, Delta Chelsea

Traditional

**Chair:** Kelly Stewart

**Speakers:**

- Geoffrey Yeo, University College London, Archival Arrangement: Multiple Orderings of the Record
- Fiorella Foscarini, Faculty of Information, University of Toronto, The Functional Approach: Myth or Reality?
- Joseph Tennis, The Information School, University of Washington, Seattle, WA, Clarity in Form and Purpose: Metadata Beyond the Schemas

**Description:** Geoffrey Yeo will examine how archival arrangement usually assumes that there is one ‘correct’ way to organize a set of materials. But the digital revolution challenges notions of ‘correct’ or ‘best’ orderings. So why, in the ‘democratic’ world of Web 2.0, do we cling to the idea that some ways of arranging archives are better than others? Why not relinquish our power to control the ordering of records and allow users to construct their own orderings across the boundaries of formal provenance?

Fiorella Foscarini's paper examines how the functional approach to the various activities involved in the creation, management and preservation of records is expressed in the literature, to its uses in the context of macro-appraisal models, the notions of functional provenance and functional access to archives, and the interpretations of business context provided in recent records management standards. This review will reveal that the meaning of function, activity, transaction, business process, etc. lacks a thorough elaboration, and how to carry out any function or business analyses is not well described.

Joseph Tennis will outline the latest research findings on the use of metadata for digital records preservation purposes in relation to the development and use of "metadata application profiles" to help facilitate interoperability across systems, time and conceptions.



*Image of corner of Augusta Ave. & Baldwin St. in Kensington Market, with horse-drawn cart in foreground., 4 November 1958 York University Libraries, Clara Thomas Archives & Special Collections, Toronto Telegram fonds, image ASC04676.*

## Saturday, June 4, 2011

### 9:00 am - 10:00 am

#### 8. Being Archived

**Location:** Churchill Ballroom

Moderator: Heather MacNeil, Faculty of Information, University of Toronto

**Speakers:**

- Afua Cooper
- Rosemary Sullivan
- Ericka Ritter

**Description:** This panel will examine the effect of "being archived" on contemporary writers. Three writers will be asked to discuss the effects of knowing that their papers are being collected, appraised and made available. What effect does this have on the records created or put aside? The panel will also talk about encounters they have had with their archived material and whether their relationship with their own records is altered by their inclusion in a repository.

### 10:00-10:30 am

#### Refreshment break

**Location:** Mountbatten Salon

*Sponsored by Scotiabank Group and Saskatchewan Archives Board*

### 10:30 am - 12:00 pm

#### 9a. Border Crossings

**Location:** Carlyle Room, Delta Chelsea

Traditional

**Chair:** Chris Sanagan, Archives of Ontario

**Speakers:**

- John Roberts, Archives New Zealand, Independence and collaboration: Defining the Archivist's Role
- Gustavo Castaner, International Monetary Fund, Archivists without Borders. International cooperation for human rights and archival development

**Description:** Gustavo Castaner will give an overview of Archivists without Borders, an NGO founded in Barcelona in 1998, that has since expanded to a number of countries, specially in Latin America, conducting cooperation aimed at archival development and Human Rights protection. The presentation will analyze the activities developed in Latin America, Africa and Europe towards these goals as well as the change from a Spanish-based organization to a truly global network of national chapters coordinated in a compromise for archival cooperation aimed at the promotion of citizens' and human rights.

John Roberts' paper will consider two competing calls on the archivist, and the tension between them. First, the expectation of independence, generally expressed in an emphasis on the archivist as an agent of accountability; and second, the expectation that archives will work collaboratively with other institutions and professions. In exploring these two drivers, the paper will seek to re-articulate the basic, fundamental nature of the archival role. The exploration will focus on two recent developments at Archives New Zealand.

## 10:30 am - 12:00 pm

### 9b. To Boldly Go: Risk Assessment Approach to Digitization Projects

**Location:** Wren Room, Delta Chelsea

Traditional

**Chair:** Krisztina Laszlo, Morris and Helen Belkin Art Gallery/UBC Museum of Anthropology

**Speakers:**

- Jean Dryden, University of Maryland
- Shelley Sweeney, University of Manitoba
- Barbara Aikens, Archives Of American Art

**Description:** The proposed session would be a panel of three speakers who will address the theme of excessive caution on the part of archivists when digitizing their holdings and putting them online, and what could be done to encourage a bolder approach.

Dryden (faculty member at the College of Information Studies at the University of Maryland) will talk about the findings of her current research study which looks at the copyright practices of US archivists when digitizing their holdings and putting them online; she will compare those findings with those of an earlier study which found that Canadian archivists were more conservative than they needed to be.

Aikens (Chief of Collections Processing at the Archives of American Art at the Smithsonian Institution) will discuss her experiences in digitizing entire collections of artists' papers and her institution's risk assessment approach when dealing with legal and ethical issues other than copyright, e.g., privacy, pornography, and other potentially offensive content.

Sweeney (Head of Archives and Special Collections at the University of Manitoba) will talk about taking a bolder approach based on risk assessment, and discuss some of the tools that support that (e.g., the SAA's orphan works best practices guidelines, OCLC's "Well intentioned practice for putting digitized collections of unpublished materials online," and the Association of Research Libraries' guidelines for vendors in large digitization projects), and how they could/should be adapted for Canadian practice.

## 10:30 am - 12:00 pm

### 9c. Respect and Recognition

**Location:** Scott Room, Delta Chelsea

Panel

**Chair:** Terry Reilly, University of Calgary

**Speakers:**

- Sarah Hurford, Library and Archives Canada
- Patricia Kennedy, Library and Archives Canada
- Marianne McLean, Library and Archives Canada

**Description:** This session will examine how archivists' professional standards of practice in the areas of research, reference and outreach is being informed and changed by engagement with the Canadian Aboriginal documentary landscape. How are we addressing existing and emerging indications of client needs for records relating to the history of Canada's interactions with Aboriginal peoples? How do we ensure that our finding aids, discovery tools, exhibitions and new collections development programs respectfully respond to Aboriginal needs? And in the process, to what extent does our view of ourselves as professionals remain the same or change?

We propose to present a number of complimentary perspectives. First, a paper on Continuity and Change: supporting client needs in a time of transition will examine the challenges facing a national repository. Secondly, we will examine how an archivist/researcher is working through the lens of Metis identity to (re)vision who are the Metis "notables". Thirdly, Patricia Kennedy will provide a commentary from her vantage point as a senior practitioner with a career long interest in the intersections of finding aids both theoretical and practical and references services.

## 1:30 pm - 3:00 pm

### 10a. An Update on Archival Arrangement Practices for Personal Archives

**Location:** Wren Room

Panel

**Chair:** Heather Home, Queen's University Archives

**Speakers:**

- Jennifer Douglas, Faculty of Information, University of Toronto
- Amy Furness, Art Gallery of Ontario
- Catherine Hobbs, Library and Archives Canada
- Jane Britton, University of Waterloo

**Description:** This session, which focuses on arrangement issues in personal fonds, draws on the work of both the CCA Working Group for the Implementation of the IMEA (Invitational Meeting of Experts on Arrangement) Recommendations and the ACA Institute on Personal Archives. The panel will begin with two brief reports.

The first, by Jennifer Douglas, Chair of the IMEA Working Group, will recount the work the completed to date by the Group, focusing on the results of a national survey conducted in 2009 on the subject of arrangement, and explaining the nature of future work. The second report will be given by Catherine Hobbs, who will discuss the success of the Institute on Personal Archives. The remainder of the session will consist of a roundtable interview with three archivists who work with personal records. The three participating archivists will each choose a fonds to use as a case-study example throughout the roundtable. The moderator will focus the discussion around issues such as: the archivists' decision-making process during arrangement; ways in which the archivists interpret archival theory as they work with the reality of fonds which have accrued over a long period of time and which have been managed by a variety of archivists; and, descriptive challenges encountered by the archivists as they undertake their work.

## 1:30 pm - 3:00 pm

### 10b. My Archives

**Location:** Carlyle Room, Delta Chelsea

Traditional

**Chair:** Juan Ilerbaig, Faculty of Information, University of Toronto

**Speakers:**

- Christina Stewart, Canadian National Exhibition Archives, Digitizing the CNE: Making (Film) Memories Accessible
- James W. Gerencser, Archives and Special Collections, Dickinson College, PA, Description on Demand
- Kerry Mogg, NSARM, The Captured Record as Witness: Documents at War

**Description:** This session will highlight specific projects and innovative undertakings by individual archivists and their archival programs.

James W. Gerencser will argue for the value and importance of preserving and sharing descriptive information through an open online forum. He will introduce the reference blog at the Dickinson College Archives. Kerry Mogg will focus on new uses for very old documentation strategies to 'capture' recorded information during the Second World War by allied forces. She will also examine the mechanics of document capture and what captured documents tell us about their senders and receivers. Christina Stewart will discuss the development and implementation of the CNE Archives Film Digitization project from its various stages, to unforeseen issues.

## 1:30 pm - 3:00 pm

### 10c. What is a Record in the Digital Environment

**Location:** Scott Room, Delta Chelsea

Traditional

**Chair:** Brian Beaven, Library and Archives Canada

**Speakers:**

- Adam Jansen, School of Library, Archival and Information Studies, University of British Columbia
- Jim Suderman, City of Toronto
- Luciana Duranti, School of Library, Archival and Information Studies, University of British Columbia

**Description:** As technology changes at a pace faster than our ability to make sense of its by-products, the issue of what is a record in the digital environment is becoming of increasing importance from a business and legal as well as a social and research point of view. This panel was organized by the ACA's Special Interest Section on Electronic Records (SISER) to explore how traditional archival concerns and contemporary approaches in IT programming can complement each other when brought to bear on these issues. Traditionally, diplomatics has provided the intellectual means for recognizing records among the various types of data aggregations. It has done so by identifying the formal elements, attributes and components required for a record to exist. It can be argued that, in computer science, object-oriented programming utilizes functions to describe the components of an object within a system in the same way in which diplomatics breaks down a record in discrete parts. The first speaker will show the way in which the diplomatics and the IT views can be integrated by expressing the record's elements, attributes and components in terms of software design. The second speaker will show how the described methodology can support the assessment of the "recordness", or lack thereof, of open data. The third speaker will address the provenance issue by discussing the way of identifying the fonds in which different typologies of digital records at any given time belong.

## 3:00 - 3:30 pm

### Refreshment Break

**Location:** Mountbatten Salon

## 3:30 pm - 4:30 pm

### 11. Closing Plenary: Dr. Barbara Craig

**Location:** Churchill Ballroom

**Chair:** Amy Furness, University of Toronto

**Speaker:** Dr. Barbara Craig, University of Toronto

**Description:** In her state of the archival union address, Professor Barbara Craig from the University of Toronto's iSchool will provide a summation of the conference proceedings.

## 4:30 pm - 6:00 pm

### ACA Annual General Meeting

**Location:** Wren Room

**ACA President:** Loryl MacDonald, University of Toronto Archives

**Description:** Business meeting of the ACA, including presentation of reports and audited statements, election of Vice President and the Director at Large to the ACA Board, approval of budget and consideration of any Bylaw amendments. Members will be asked to consider approval of Member Fees for the years 2012 through 2016.

## Social Activities

### Tuesday, May 31

#### Visit the Archives of Ontario:

Join us for an afternoon visit to the [Archives of Ontario](#). Introductory remarks will be given by the Archivist of Ontario, followed by a short presentation highlighting the move of the Archives to its new state of the art facility. Tours of the facility will follow and light refreshments will be served. Delegates will be met by a shepherd at the Delta Chelsea at 1pm and brought to the Archives new facility located at York University.

Cost: free. Require two tokens or \$6.00 for TTC fares.

Must register - maximum 50.

### Wednesday, June 1, 2011

#### The Archives and Technology Unconference (TAATU) 2011, 9am-5pm.

**Location:** University of Toronto

TAATU is a free, laid-back event for archivists interested in IT and digital culture to hang out, exchange ideas and have some geeky fun. There is no minimum IT experience requirement - alpha-geeks and wannabe-geeks are equally welcome. Find out more and sign up at the [TAATU wiki](#)

#### First Timers / Mentorship Reception, 4:30 pm - 5:30 pm

**Location:** Carlyle Room, Delta Chelsea

**Description:** If this is your first ACA Conference or you are a participant in ACA's mentorship program, please plan to attend this reception where you will meet the members of the ACA Board of Directors, and your Conference Program and Host Chairs. Take in the view of Toronto while you enjoy the refreshments and learn two or three tips on having a great experience at the conference.

There is no charge for this reception; please pre-register to assist us with the preparations.

#### Welcoming Gala, 6:00 pm - 7:30 pm

**Location:** Strachan Hall, Trinity College, University of Toronto

**Description:** Greet old friends and new with a beverage and hors d'oeuvres. Start the conference with old friends, a cold drink, and delectable hors d'oeuvres in Strachan Hall, an Elizabethan-style dining hall. Wander outside to the Trinity Quadrangle, one of the city's loveliest corners, to fully enjoy the evening.

This event is open to delegates and registered guests. Attendance is limited to 300 participants. No charge. Pre-registration for this event is required.

Please gather in the Delta hotel lobby at 5:30 for an enjoyable walk to the UofT campus.



*Crowd at night-time Caribana event on Centre Island, Toronto, August 1967 York University Libraries, Clara Thomas Archives & Special Collections, Toronto Telegram fonds, image no. ASC06131*



*Kiever Synagogue (Toronto) interior, 1974 Ontario Jewish Archives (photo #332)*

### Thursday, June 2, 2011

#### Tour The Canadian Lesbian and Gay Archives 5:30 – 7pm.

Join us for a walking tour of The [Canadian Lesbian and Gay Archives](#), located in a historic building on Isabella Street, renovated and home to the archives since September 2009. The CGLA is also home to a vibrant gallery space and the James Fraser Library. The tour can accommodate a maximum of 25 people and is a 20 minute walk from the hotel. [Sign- up sheet for first come, first serve at Host committee table] Meet in Delta Chelsea lobby at 5:45pm, depart hotel 6pm sharp.



### Walking tour of Kensington Market

“A Sense of Spadina” a walking tour of historic Jewish Toronto. Browse through [Kensington Market](#), the synagogues, bakeries, theatres and halls that became home to the early Eastern-European immigrants who formed this vibrant community a century ago. A program of the Ontario Jewish Archives, the 90-minute tour is led by experienced guides. Delegates asked to meet at [Anshei Minsk Synagogue](#) (10 St. Andrew St. [www.theminsk.com](http://www.theminsk.com) [one block from Spadina and Dundas] about 6:30 PM. Must register, max 60 persons

## Friday, June 3, 2011

### ACA Awards Lunch 12:00 pm - 2:00 pm

**Location:** Churchill Ballroom

ACA President: Loryl MacDonald, University of Toronto Archives

**Description:** Join your fellow delegates, ACA members and special guests for lunch followed by the presentation of the Lamb and Taylor Awards for authors of articles recently published in *Archivaria*, recognition of volunteers serving in leadership roles and presentation of the ACA's Member Recognition Award and Fellow Award.

*Generously sponsored by the Ancestry.ca*

This luncheon is open to all pre-registered delegates as well as special guests invited by the Association.

*"Joe Kelly: Never mind Bill, I didn't get much satisfaction out of those Jersey skuters either",  
Date: [ca. 1905 - 1914]*

### East West Ball Game:

The East-West softball game will again be an ACA conference highlight. Who will earn bragging rights for 2011? Who will hoist the Doughty cup? Plan to participate, and cheer for your team. Remember, baseball is a simple game: you throw the ball; you hit the ball; you catch the ball. So get out there. This game's fun! Trinity Bellwoods Park, Diamond #2 (the middle diamond at the park.)



*Creator: Newton McConnell, Digital Image Number: 10005988.jpg, Reference Code: C 301, Item Reference Code: C 301, 1996, Archives of Ontario*

### Tour of the Arts and Letters Club:

The [Arts and Letters Club](#) is a club for arts professionals and those who love the arts. Members have included Arthur Lismer and Ernest MacMillan. The club's premises were designated a [National Historic Site of Canada](#). Tour will be followed by drinks at club's cash bar. Maximum of 15. [Sign- up sheet for first come, first serve at Host committee table] Meet in Delta Chelsea Lobby at 5:40pm, depart hotel 5:45pm sharp

### Tour of the Media Commons:

Join us for a walking tour of the newly renovated [Media Commons](#) space located in the Robarts Library at U of T! Highlights of the collection include Jeff Healy's 78rpm collection and of course, Blue Rodeo! The tour can accommodate a maximum of 20 people and is a 25 minute walk from the hotel. [Sign- up sheet for first come, first serve at Host committee table] Meet in Delta Chelsea Lobby at 5:45pm, depart hotel 6pm sharp

## Saturday, June 4, 2011

### Dinner & Dance

**6:30 Cocktail reception, raffle and auction, Churchill Court (foyer)**

**7:30 to midnight: Closing Dinner and Dance, Churchill Ballroom**

Always a highlight, and not just because it is a wrap up to the conference, this event provides the opportunity to catch up with the people you only waved to while rushing between sessions. Enjoy an evening with friends, old and new, a relaxing meal, your favourite dance music from past and present, and maybe some local flavour as well! This is your last chance to see colleagues from far and wide until next year so, unless you plan to stay up all night, don't book that 6:30 am flight on Monday.

The ACA Foundation will be holding its annual fund-raising Raffle & Auction in conjunction with the Dinner & Dance. Remember to purchase your raffle tickets to win some great prizes and be ready to bid for some of the great items in the auction. It is all for a very good cause!

## Pre-conference Events & Workshops

### **Archival Facilities Workshop - Monday, May 30 & 31, 2011, 9:00 am - 4:30 pm**

**Location:** Room 662, Sally Horsfall Eaton Centre (SHE), Ryerson University, 99 Gerrard Street East

**Speaker:** Tom Wilsted

**Description:** This workshop will assist anyone with small scale remodeling to full-blown construction of archival facilities including reference, storage and public spaces. Using lectures, case studies and exercises, Tom Wilsted will guide you through the intricacies of technical requirements, renovations, equipment and moving archival collections.

Day 2 takes place at the Archives of Ontario where facility tour and reception concludes the program.

### **Copyright in the Archives - Monday, May 30, 2011, 9:00 am - 4:30 pm**

**Location:** Room 651, Sally Horsfall Eaton Centre (SHE), Ryerson University, 99 Gerrard Street East

**Speaker:** Nancy Marrelli, Concordia University Archives

**Description:** Applying copyright in an archive is a confusing, complex but critical issue. Nancy Marrelli combines information about the principles and current realities of Canadian copyright law with practical applications of how to manage copyright in an archives programme. Participants will actively participate in the discussion of practical solutions for archivists applying copyright law.

### **Analogue Preservation in the Canadian Landscape: Building Collaboration - Tuesday, May 31, 2011, 9:00 am - 4:30 pm**

**Location:** Room 662, Sally Horsfall Eaton Centre (SHE),  
Ryerson University, 99 Gerrard Street East

**Description:** Following last year's very successful workshop on digital preservation, it is appropriate to remind ourselves, in the words of Daniel J. Caron, that "we are fated for the foreseeable future to live in two worlds, the analogue and the digital." What are the strategies, policies and best practices at play that ensure that archives can preserve effectively their analogue holdings? How can we better collaborate and share expertise to meet our common goals? Open to archivists, librarians, conservators, and collection and information managers. A Library and Archives Canada event.

Copyright © 1995-2011 The Association of Canadian Archivists



*image JSJ01-038, Tourism Toronto*



Organizing data for eloquent presentation!



**FINDING AIDS – DIGITAL CONTENT**

Researchers have only one place to look for digital content or hard copy. Integrated to your scanner for rapid content capture.

**ACCESSIONS & STORAGE**

Allocate available warehouse locations for new accessions; find and track requested items; get statistical reports on linear and cubic quantity by collection, accession, donor and others.

**CONTENT & METADATA**

Describe with DACS, ISADIG or RAD and control authorized names with ISAAR; prompt-specific online help for professional describing; rapid capture and linking of digital content, including Email.



**REFERENCE SERVICE**

Finding aids with intuitive keyword searches or precision logic, shopping cart and automatic email requests. Members self-register for additional online services including workflow status.

**CLICK PUBLISHING**

Export EAD & MARC with return links for access from library and federated systems. Publish EAD, HTML, PDF, and RTP reports. Get meaningful usage statistics with Google Analytics.



Learn more about Eloquent Archives: [www.eloquent-systems.com](http://www.eloquent-systems.com)

- Access customer holdings from [Client list](#) tab.
- Check the [Features Checklist](#) on Eloquent Archives sidebar.
- View [Video Presentations](#) on Eloquent Archives sidebar.
- Contact [Lawrence@eloquent-systems.com](mailto:Lawrence@eloquent-systems.com)

Eloquent Archives™

1-800-663-8172/100

Eloquent Systems Inc.



*Image of three men and six women waterskiing in a pyramid formation as part of the CNE Aquarama show (Ontario Place under construction in background), August 1970  
York University Libraries, Clara Thomas Archives & Special Collections, Toronto Telegram fonds, image no. ASC06933*

## **Conference Organisers: ACA Board of Directors, Conference Committees and Secretariat**

### **2011 Program Committee**

- Heather Home (Chair)
- Joanna Andow
- Richard Dancy
- Raymond Frogner
- Rebecka Sheffield
- Juanita Rossiter

### **2011 ACA Board of Directors**

- President: Loryl MacDonald
- Vice President: Rod Carter
- Secretary - Treasurer: Deirdre Bryden
- Director at Large: Heather Pitcher

### **2011 Local Host Committee:**

- Karen Teeple (Chair)
- Russell Buhr
- Ian Fleming
- Julia Holland
- Sylvia Lassam
- Jordan Phoenix
- Juanita Rossiter
- Raegan Swanson
- George Wharton

### **ACA Staff**

- Administrative Coordinator: Judy Laird
- Executive Director: Duncan Grant